

## DCC Changing Room Policy

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Last Reviewed	December 2023	EO
This Review	February 2025	SC
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This Policy has been devised as part of our commitment to safeguarding.

The Club premises have gender specific changing facilities each with a communal changing area, separate showers and separate toilets. We do not have the facilities for separate adult and junior changing. It is not unusual for Club members to get wet and cold whilst paddling and, especially in the winter months, it is important that members are able to change after a session.

Club coaches, Child Welfare officers and some volunteers have current Disclosure Barring Service (DBS) clearance, but other adults are not required to do so under current Paddle UK rules. Coaches and Child Welfare officers have undertaken child protection and safeguarding training. This policy has been written for the protection of juniors at the Club in line with Paddle UK safeguarding guidance.

### Rules

1. Males and females will change in separate changing rooms. Mixed gender changing is not permitted.
2. Where at all possible there should not be a time when one adult is alone with one junior in the changing room unless the adult has parental responsibility for that child.
3. Where possible adults should shower and change at a different time to juniors or use the cubicles in the changing rooms when juniors are present. Adults may also use the disabled toilet in the Clubhouse to change if juniors are present.
4. Where possible coaches should shower and change at a different time to the group they are coaching.
5. The use of cameras or mobile phones or other recording devices in the changing rooms is strictly prohibited.
6. Members wishing to change clothing should use the changing facilities, but no one is obliged to change. The Clubhouse is out of bounds to very wet and dirty paddlers.
7. If parents do not give permission for their children to use the changing rooms, they should make this known to the adult on duty and should ensure that their child is aware of their decision.
8. Carers of disabled members should contact the Club committee to make arrangements for changing if appropriate.
9. This policy will be made available on the Club website and put up in each changing room. If you have any concerns the Club Child Welfare officer is Jenny Jones. Deputy Welfare Officers are Dan Colby and Hannah Snowsill. Their contact details are posted on the Club notice board and in the changing rooms.