



Committee Meeting Minutes

Minutes of the meeting of Devizes Canoe Club Committee Wednesday 22 February 2023

Attendance: James Mahoney (JM), Jon Scaplehorn (JS), Mark Bouch (MB), Sue Colby (SC), Victoria Cains (VC), Lindyanne Ehrnrooth (LE).

Apologies: Emma O'Hare (EO), Paul Papworth-Smith (PPS), James Papworth-Smith (JPS), Anna Overton (AO), Nigel Chivers (NC).

Circulated to: Committee, Trustees, Coaching Group.

Item	Details	Lead
2	<p>Round the Room Update</p> <p>JS – Back on the water!</p> <p>VC – very busy with children during half term holidays</p> <p>MB – Been back in both C1 & C2. Really enjoyed attending paddle workshop at club</p> <p>LE – Taken junior paddler to first training camp in Portugal as a guest of Royal canoe club.</p> <p>JM – Has run 2 excellent training programmes, and half way through the first aid course being attended by 8 club coaches/trainee coaches.</p> <p>SC – Has had COVID again!</p>	All
3	<p>Volunteer update</p> <p>- Social Events Co-ordinator – no candidate presently so this role will be covered by recruiting volunteers on an event by event basis.</p> <p>MB suggested we choose events to run & allocate dates, then SC will identify volunteers to run them.</p> <p>- Calendar of all club events and activities in progress – will present for March meeting</p> <p>- SC will organise a 'Back to Paddling' workshop for mid March.</p> <p>Trustee Feedback on NC's suggestion for a 'services for membership discount' scheme.</p> <p>After consultation between with 3 trustees (SC, PPS & MB), it was agreed that we are adequately covered by our existing 'Payment to Volunteers' policy and that a 'services for membership discount' scheme could be more complex to operate alongside our existing payments policy and would require additional volunteer effort to administer.</p>	SC MB
4	<p>Anti-social behaviour</p> <ul style="list-style-type: none"> - JM & JPS to review Club General RA and ensure that anti-social behaviour and actions to mitigate/avoid/report it are adequately covered. - LE to reinforce to all members the need for people affected by incidents to complete incident reports (forms located in the blue folder in the club house) to capture basic details (Time/Date/Details) then report it so we have log patterns of behaviour and liaise with other agencies as necessary. 	JM JPS LE



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5	<p>Update on the future club project</p> <p>Mark and Victoria met with the Brewery developers recently. Whilst they would like to acquire the club's current site, they are on a demanding development timeline and, at this time, are not willing to develop an alternative site for the club. We believe there is little prospect that we could reach an agreement on terms that would suit the club. The club is fully secure in its existing location and we will continue to work with the Council, Wadworth & Co and developers to ensure that:</p> <ul style="list-style-type: none"> ● Brewery development makes as little impact on the club as possible. ● We look for opportunities to access community space in the brewery development or retained brewery site, and ● We work with Wiltshire Council on a longer-term strategy for club development. 	MB/VC
6	<p>Stronger Together Grant</p> <ul style="list-style-type: none"> – Application is in – went for gold award in the end up to £10k, decision due in ~ 4weeks – Plan is to purchase 6 SUPs & 2 electric pumps and looking into Epic surf skis which would accommodate anyone from 4'7" to 6'2" in height. They are very stable & have paddle steering making them suitable for a broad range of paddlers. Looking at 5 singles or 3 singles and a double. Will review in March leading to operational planning off committee. 	JS
7	<p>Coaching Update</p> <ul style="list-style-type: none"> – The bursary funding paid for 2 coaching courses, from which we had 2 late withdrawals from the paddlesport & 1 last minute from the coaching course. We need to vet candidates more robustly going forward. – We will exhaust the funding with one more discipline specific coaching course. – 8 coaches just completed a 2 day First Aid course ==> level 3 qualification. 3 late withdrawals can join future courses. All attendees to update their BC profiles. JM to check. – JM meeting with James Hinves from BC re future bursary funding – We need more coaches to underpin the club's growth → identify members for training, esp. amongst the juniors. – We have 3 juniors who are ready for paddlesport training, and 2 seniors moving into coaching. – Arrangements for a nutritionalist to come in for a talk being finalised. – Coaching course to support neurodiverse paddlers – training booked & open to WYCC & BOA coaches also. – A recent specialised coaching session for seniors was poorly attended. We need to actively promote future sessions with full committee support. 	JM
8	<p>Date for DCC awards</p> <ul style="list-style-type: none"> – Will be early summer – SC to identify the date 	SC



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9	<p>PR/Media</p> <ul style="list-style-type: none"> - SC to update VC on club volunteer structure ==> PR plan. Been very adhoc in the past we need to be more proactive to raise the clubs profile in the community. - The clubs FB page needs to be updated regularly - Need to get stories to VC to get into the press 	VC
10	<p>Club equipment/resources - Grants</p> <ul style="list-style-type: none"> - MB has not received any requests for bigger items that will require grant funding. - JM, AO & LE to talk to coaches before next meeting - JS & SC2 looking into extending club boat shed 	
11	<p>AOB</p> <p>SC is looking into restructuring the clubs shop structure for all club branded clothing in our shop. Update next meeting.</p> <p>All new stock requests to go through SC to centralise the ordering & management system.</p> <p>MB had a meeting with BC regarding Champion Club Development Programme and we are very much in the gold bracket based upon successes last season. MB submitted the review to BC last week.</p> <p>Actions outstanding:</p> <ul style="list-style-type: none"> - Publish junior development plan to go on website & club noticeboard - Female inclusiveness; SC to look into provision of sanitary set-->womens changing room. LE to make sure website imagery is evenly balanced - we need an elite racing K2 for juniors 	<p>SC</p> <p>MB</p> <p>BH, TH</p> <p>BH, SC & LE</p>
11	<p>Next Meeting – Wednesday 22 March 2023</p>	