



Committee Meeting Minutes

Minutes of the meeting of Devizes Canoe Club Committee Wednesday 18 January 2023

	<p>JM pointed out that the site is very close to full capacity now and we need to look into strategies for managing this going forwards, including scheduling activity and offsite storage. The committee will discuss this in due course. Not before mid/late 2023.</p>	MB/SC /JM
5	<p>Grant Applications</p> <ul style="list-style-type: none"> - we need to collate all equipment needs & requests for next 12 months. - smaller items such as paddles, buoyancy aids, smaller gym items etc. can be factored into normal expenses & submitted to PPS for approval & purchase. - all committee members/coaches have been requested to help identify bigger kit/equipment needs, that will require grant funding, do a rough costing & circulate to MB & SC before 22 February 2023. MB will then request trustee approval. - For major purchases we need to identify available grants & find people willing to take on the grant bidding process. - MB pointed out that we have used a sports grant bidding professional for this in past for a 10% commission, but DCC needs a representative to work with them. JM volunteered to fulfill this role once our needs have been identified. - LE to include progress re grants on next meeting's agenda. <p>One of our junior parents has discovered a Tesco grant & is in the process of looking into an application on behalf of DCC for junior equipment. LE is liaising with her.</p> <p>JS is currently in the process of bidding for a silver 'Stronger Together' grant of up to £5k, which would cover the purchase of 8 good inflatable SUPs (stand-up paddleboards), and one 6 person SUP and an electric pump. This would expand our programme at DCC to become more inclusive and allow us to offer further support for neuro-diverse paddlers & to run mindfulness paddling sessions.</p> <p>We will require coach training to cover the use of the SUPs. JM & JS will raise SUP instructor training at the next coaches meeting.</p> <p>AO questioned who SUPs are intended to be used by. The committee intends to offer them to all recreational & competitive paddlers, new & existing, junior and adult and school paddlesport programmes. SUPs can provide fun and a wind-down after an intensive training session. They will support sessions away from the club because SUPs are very easy to transport.</p> <p>Our working assumption is that SUP sessions would be scheduled outside of the current programme e.g. Sunday afternoons or Fridays.</p> <p>MB pointed out that we can work out details if the grant application is successful after the acquisition of the SUPs.</p>	<p>All</p> <p>JM</p> <p>LE</p> <p>LE</p> <p>JS</p> <p>JM</p>



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6	<p>Coaching Update</p> <ul style="list-style-type: none"> – The Dauntsey’s programme has been agreed for 2023. – Wiltshire College was due to start this week but was delayed due to freezing weather. They have already expressed an interest in broadening the paddlesport programme. – 12 coaches are due to complete First Aid training in February which will mean that all our coaches are qualified at or equivalent to BC standards – DCC is paying for the course & MB pointed out that they must all update their qualifications on their BC profiles. JM to actively encourage this. – JM has just completed online mental health training which he is encouraging all our coaches to complete. – We are in close contact & sharing resources with WYCC – A canoe only club in Milton Keynes has made contact re marathon canoeing – JM to involve NP – A local scout group has approached us for possible paid group Intro to Paddlesport sessions – JM to assess whether we have the coaching resources to accommodate them. <p>JM is looking towards creating a more formalised training programme including:</p> <ul style="list-style-type: none"> – nutritional training – heartrate zone training – paddlesport development pathways including usage of online course re paddlesport awards system. <p>Overall, we can't create more capacity without additional coaches esp. to cover mid-week sessions.</p>	JM
7	<p>Senior Development Programme</p> <ul style="list-style-type: none"> – NC investigated hosting a paddlesport clinic based on the one run by Southampton Instructors at Wootton Rivers. NC has attended twice, but they want £400 in expenses which makes it unfeasible if only 10 (recommended no.) attend. Could we get 20 to attend to make it feasible? – TH & BH organizing a similar clinic for £20/head later next month for seniors using some of our experienced juniors as helpers. NC & SC to investigate further. <p>NC to talk to BH/TH and decide if there is sufficient demand/need for both clinics from DCC paddlers.</p>	NC
8	<p>PR/Media</p> <ul style="list-style-type: none"> – media plan for 2023 on hold for now because VC has been concentrating on site development. – MB pointed out that raising our public profile is very important for our future development – everyone on the committee urged to forward positive achievement stories to 	VC



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	VC for placement in the local press.	
9	<p>Maintenance of gym & gym equipment</p> <ul style="list-style-type: none"> - heavy use of gym over winter has highlighted the need for a better system and some items require urgent replacement; SC to source & cost up gym mats to submit to PPS for purchase - NC pointed out that items are just thrown in corners & we need a more efficient storage system. Dumbbell stand is a H&S issue – needs replacement - SC & SC2 to organise spring clean & reorganisation – club tidy day - in early April - NC to look into CSCC scheme for giving skilled members a discount on membership in exchange for doing club repairs and report to PPS to evaluate the options and impact on membership income. - MB pointed out that we already have a Payment to Volunteers Policy and pay members when they do maintenance or cleaning work. We don't want to disincentivise volunteering either! - JPS & SC to create/renew club gym usage rules in consultation with NC, AO, TH & NP 	<p>SC</p> <p>NC SC, SC2</p> <p>NC PPS</p> <p>JPS, SC</p>
10	<p>AOB</p> <p>AO – formal Summer Ball fundraising event. SC & AO to organize.</p> <p>Decision needed on hosting May 2023 Hasler race at Chippenham or Lechlade. CJ & MB have received MRC approval to move our Hasler from Chippenham, subject to some form of test event.</p> <p>Marsport have now moved to Lechlade and are supportive. BH has good site contacts. We ran a very successful junior sprint day at Lechlade last summer, but need to prove the concept with some form of test marathon event involving other clubs.</p> <p>The Committee discussed the time available before our slot in May.</p> <p>SC to lead a working group incl. NC, TH, BH, JPS to look at event feasibility:</p> <ul style="list-style-type: none"> - Can we run a successful marathon event at Lechlade? - is it feasible to switch venue for May 2023? - could we run a second event in 2023 (September/October)? - What would we need to do to run a trial event in June/July? 	
11	Next Meeting – Wednesday 22 February 2023	